

*Airport Commission*

John Clark, Chair  
Scott Tracy, Vice-Chair

Chris Colbert  
William Gilbert  
Patricia Griffin  
Kirk Martin  
Bruce Miller

City of Santa Barbara Liaison:  
*Councilmember Frank Hotchkiss*

City of Goleta Liaison:  
*Councilmember Roger Aceves*

**CITY OF SANTA BARBARA**

**AIRPORT COMMISSION  
AGENDA**

**April 18, 2012**

**7:00 pm**



*Airport Staff*

Karen Ramsdell  
*Airport Director*  
Hazel Johns  
*Assistant Airport Director*  
Tracy Lincoln  
*Airport Operations Manager*  
Rebecca Fribley  
*Sr. Property Management Specialist*  
Mabel Shatavsky  
*Airport Commission Secretary*

**ORDER OF BUSINESS:** The regular Airport Commission meeting begins at 7:00 pm in the Airport Administration Conference Room at 601 Firestone Road, Santa Barbara, CA.

**PUBLIC COMMENT:** At the beginning of the meeting, any member of the public may address the Airport Commission on any subject matter within the jurisdiction of the Airport Commission that is **not** on the Commission's agenda. The total time for public comment is fifteen (15) minutes. If you wish to address the Commission under this item, please complete and deliver to the Airport Director **before the meeting is convened**, a "Request to Speak" form including a description of the subject you wish to address.

**REQUEST TO SPEAK:** A member of the public may address the Airport Commission regarding any scheduled agenda item. Any person wishing to make such address should first complete and deliver a "Request to Speak" form prior to the time that the item is taken up by the Commission.

**REPORTS:** Copies of reports relating to agenda items are available for review in the Airport Administration office, or the City of Santa Barbara's web site: <http://www.SantaBarbaraCA.gov>. Materials related to an item on this agenda submitted to the Airport Commission after distribution of the agenda packet are available for public inspection in the Airport Administration office located at 601 Firestone Road, Santa Barbara, CA 93117, during business hours.

**AMERICANS WITH DISABILITIES ACT:** In compliance with the Americans with Disabilities Act, if you need special assistance to participate in this meeting, please contact the Airport Administration office at 967-7111. Notification at least 48 hours prior to the meeting will enable the City to make reasonable arrangements.

**CELLULAR PHONES AND PAGERS:** Please turn off cellular phones and pagers or set them to silent mode prior to the start of the meeting. Thank you.

**CALL TO ORDER**

**ROLL CALL**

## **CHANGES TO THE AGENDA**

### **PUBLIC COMMENT**

1. Any member of the public may address the Airport Commission on any subject within the jurisdiction of the Commission that is **not** scheduled before them that same day. The total time for public comment is fifteen (15) minutes.

### **NOTICES**

2. That the regular Airport Commission meeting scheduled for Wednesday, March 21, 2012 was cancelled.
3. That the Budget Subcommittee met on Thursday, April 5, 2012 at 11:00 am, in the Airport Administration Building, 601 Firestone Road, Santa Barbara, CA.
4. That on Thursday, April 12, 2012 at 5:30 pm, the Airport Commission Secretary duly posted this agenda on the bulletin board at Airport Administration.

### **MINUTES**

5. SUBJECT: MINUTES

RECOMMENDATION: That Commission waive the reading and approve the minutes of the meeting of Wednesday, February 15, 2012.

### **CONSENT CALENDAR**

6. SUBJECT: 2011 INTEGRATED PEST MANAGEMENT ANNUAL REPORT

RECOMMENDATION; That Airport Commission recommend that City Council accept the Santa Barbara Integrated Pest Management Strategy, 2011 Annual Report, dated March 2012.

7. SUBJECT: T-HANGAR LOTTERY APPLICANTS

RECOMMENDATIONS: That Airport Commission receive a status report on the Airport T-Hangar waiting list.

### **LEASE AGREEMENTS - Existing Tenants**

8. SUBJECT: CONSENT TO SUBLEASE BETWEEN SIGNATURE FLIGHT SUPPORT CORPORATION AND ABOVE ALL AVIATION, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a Consent to Sublease Agreement between Signature Flight Support Corporation, a Delaware Corporation, and Above All Aviation, LLC, a limited liability company for operation of a flight school at the Santa Barbara Airport, effective December 1, 2012.

9. SUBJECT: LEASE AGREEMENT – R2SONIC, LLC

RECOMMENDATION: That Commission approve and authorize the Airport Director to execute a month-to-month Lease Agreement with R2Sonic, LLC, a California Limited Liability Company, for 3,586 square feet of office, R&D, and production space in Building 312, at 1503 Cecil Cook Place, at the Santa Barbara Airport, effective April 1, 2012, for a monthly rental of \$5,366, exclusive of utilities.

10. SUBJECT: FEBRUARY & MARCH PROPERTY MANAGEMENT REPORTS

RECOMMENDATION: That Airport Commission receive the Airport Property Management Reports.

### **LIAISON REPORTS**

City of Santa Barbara Liaison Councilmember Frank Hotchkiss

City of Goleta Liaison Councilmember Roger Aceves

### **SUBCOMMITTEE REPORT**

11. SUBJECT: LEASE REVIEW SUBCOMMITTEE

RECOMMENDATION: That Airport Commission receive an oral report on the Lease Review Subcommittee meeting held on Thursday, February 2, 2012.

***(CONTINUED FROM FEBRUARY 15, 2012)***

### **ADMINISTRATIVE REPORT**

12. SUBJECT: ANNUAL BUDGET FOR FY 2013

RECOMMENDATION: That Airport Commission review and recommend approval of the Airport Department's FY 2013 Operating budget – Assistant Airport Director Hazel Johns.

### **DIRECTOR'S REPORT**

13. A. Airport Operations
- Passenger Count
  - Aircraft Operations
  - Air Freight
- B. Programs
1. Air Service
  2. Communications Program
  3. Master Plan RFQ
  4. Property Management
  5. Airline Terminal Public Arts Program
  6. Airline Terminal Grand Opening Events

- C. Capital Projects
  - 1. Airport Terminal Improvement Project
- D. Council Actions

## **ADJOURNMENT**